

SKSS ARTS COLLEGE

THIRUPPANANDAL

Internal Quality Assurance Cell(IQAC)

Meeting Notice

Date : 06-07-2016

All member of the Internal Quality Assurance Cell are hereby informed that the first meeting of IQAC for the academic year 2016-17 will be held on 11 - 07 - 2016 at 2.30 PM in principal office. You are therefore requested to kindly make it convenient to attend the meeting.


COORDINATOR - IQAC
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504


Principal
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504

Agenda

1. To read and confirm minutes of the previous meeting
2. To allot the workload for all departments, subject and time table.
3. To approve Academic calendar
4. To discuss about Bridge course for I year UG students
5. To adopt ICT based teaching learning resources

MJP

MINUTES OF MEETING


Meeting No : 01 Date : 11-07-2016 Time : 2.30 PM
Present Members: 10 Committee : IQAC Committee

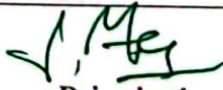
The first meeting of the Internal Quality Assurance Cell for the academic year 2016-17 was held on 11 - 07 - 2016 at 2.30PM in principal office. The meeting was chaired by the principal Dr. S. Mohan.

At the outset IQAC coordinator welcomed chairperson of the meeting and all members of Internal Quality Assurance Cell . The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Annexure - I

S.No	Agenda	Resolution
1	To read and confirm minutes of the previous meeting	The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is briefly discussed in the meeting.
2	To allot workload for all departments, subject and time table.	The HODs of all departments decided to prepare workload, subject allotment and time table for all faculty members.
3	To approve Academic calendar	It is decided to approve the Academic calendar for the year 2016-17
4	To discuss about Bridge course for I year UG students	It is decided to conduct the bridge course by the respective departments and overall in charge is given to Dr V. Murugan, Asst.Prof. Department of Tamil
5	To adopt ICT based teaching learning resources	It is decided to adopt ICT based teaching methodology and communicative to all the HODs of various departments.


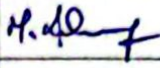
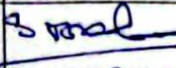

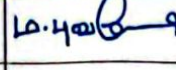
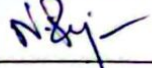

Coordinator
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S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504


Principal
PRINCIPAL
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504



Annexure – II

Following members were present for the meeting

Name of the Member	Signature	Name of the Member	Signature
Dr. S. Mohan, (Principal)		Dr. V. Murugan, (Teacher Representative)	
Dr. B. Baskaran, (Management Representative)		Mr. M. Anandakumar, (Teacher Representative)	
Mr. S. Sivakumar, (Alumni Representative)		Mr. M. Parasuraman, (Teacher Representative)	
Mr R. Muhunthan, (Society Representative)		Dr. N. SathishBabu, (Teacher Representative)	
Mr. S. Madhavan, (Teacher Representative)		Mr. S. Sivashanmugam, (Office Representative)	
Dr. M.Bhuvaneshwari (Teacher Representative)		G. Selventhi, (Student Representative)	
Mr. S. Rameshkannan, (Teacher Representative)		Dr. N. Rajesh, (Coordinator)	


 PRINCIPAL
 S.K.S.S. ARTS COLLEGE
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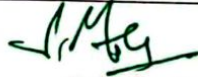
M.S.

Action Taken Report

In compliance with resolution made in the first meeting of IQAC for the year 2016-17 which was held on 11 - 07 - 2016. The following activities are successfully carried out.

Subject	Action Taken/Complaints
To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
To allot workload, subject and timetable to all the departments	It is decided to allot workload, subject and time table for all faculty members .
To discuss about Bridge course for I year UG students	The bridge course was conducted effectively.
To adopt ICT based teaching learning resources	Faculties are effectively using ICT tools in teaching


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SKSS ARTS COLLEGE

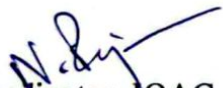
THIRUPPANANDAL

Internal Quality Assurance Cell(IQAC)

Meeting Notice

Date : 03-10-2016

All member of the Internal Quality Assurance Cell are hereby informed that the second meeting of IQAC for the academic year 2016-17 will be held on 17 - 10 - 2016 at 2.30 PM in principal office. You are therefore requested to kindly make it convenient to attend the meeting.


Coordinator IQAC
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S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504


Principal
PRINCIPAL
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504

Agenda

1. To read and confirm minutes of the previous meeting
2. To organize women's day celebration with cultural activities at Kailaimamunivar Sathabhiseka Hall.
3. To organize Sports & college day and convocation at Sathabhiseka Hall.
4. To collect feedback form from final year students and teachers.
5. To conduct extension activities through NSS & RSS.
6. Any other matter with the kind permission of the Chairperson

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MINUTES OF MEETING

Meeting No : 02

Date : 17-10-2016

Time : 2.30 PM

Present Members: 10

Committee : IQAC Committee

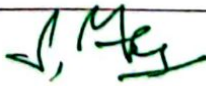
The second meeting of the Internal Quality Assurance Cell for the academic year 2016-17 was held on 17-10-2016 at 2.30PM in principal office. The meeting was chaired by the principal Dr. S. Mohan.

At the outset IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell. The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Annexure - I

S.No	Agenda	Resolution
1	To read and confirm minutes of the previous meeting	The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is briefly discussed in the meeting.
2	To organize Women's day celebration with cultural activities	It is discussed and decided to organize Women's day on 08-03-2017 with various cultural activities at Sathabhiseka Hall.
3	To organize Sports and College day	It is discussed and decided to organize Sports and College day on 02.04.2017 at Sathabhiseka Hall.
4	To organize convocation day	It is discuss and decided to organize convocation day on 06.04.2017 at Sathabhiseka Hall.
4	To collect feedback form from final year students and teachers	It is decided to collect the feedback from all final year students and staff regarding requirement of academic needs.
5	To conduct extension activities through NSS & RRC	It is decided to conduct NSS Camp and to conduct extension activities
6	Any other matter with the kind permission of the Chairperson	It is discussed and decided to provide financial assistance for attend the seminar / conference


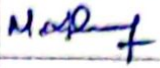
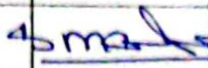

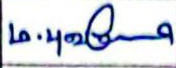


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Annexure - II

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Dr. M. Bhuvaneshwari (Teacher Representative)		G. Selventhi, (Student Representative)	
Mr. S. Rameshkannan, (Teacher Representative)		Dr. N. Rajesh, (Coordinator)	


PRINCIPAL
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Action Taken Report

In compliance with resolution made in the Second meeting of IQAC for the year 2016-17 which was held on 17-10-2016. The following activities are successfully carried out.

Subject	Action Taken/Complaints
To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
To collect Feedback forms from all final year students and Staff	Feedback form from final year students and staff were collected and analyzed.
To organize Women's day celebration with cultural activities	Successfully organized the Women's day on 08-03-2017 at Sathabhiseka Hall with various cultural activities
To organize Sports and college day	Successfully organized the Sports and College day on 05.04.2017 at Sathabhiseka Hall.
To organize convocation day	Successfully organized the Convocation day on 18.03.2017 at Sathabhiseka Hall.
To conduct extension activities through NSS	It is decided to conduct NSS Camp at Thiruppanandal from 27.02.2017 to 05.03.2017.
Any other matter with the kind permission of the Chairperson	Faculties are permitted to attend seminar / conference and published papers in conferences.


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