

SKSS ARTS COLLEGE

THIRUPPANANDAL - 612504


Internal Quality Assurance Cell (IQAC)

Meeting Notice

Date : 22-05-2020

All members of the Internal Quality Assurance Cell are hereby informed that the First meeting of IQAC for the academic year 2020-21 will be held on 22-05-2020 at 12.00 PM in online meeting. You are therefore requested to kindly make it convenient to attend the online meeting.


Coordinator, IQAC
COORDINATOR - IQAC
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504


Principal
PRINCIPAL
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504

Agenda

1. To prepare the E-Content
2. To prepare Question Bank
3. To create YouTube Channel
4. To conduct Online Quiz for all departments

M.D.
D.C.

MINUTES OF MEETING

Meeting No : 01

Date : 22-05-2020

Time : 12.00 PM

Present Members: 14

Department/Committee

: IQAC Committee

The First meeting of the Internal Quality Assurance Cell for the academic year 2020-21 was held on 22-05-2020 at 12.00 PM through Google Meet. The meeting was hosted by the Principal Dr. S. Mohan.

At the outset IQAC coordinator welcomed the chairperson of the meeting, Principal Dr. S. Mohan and all members of Internal Quality Assurance Cell (IQAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Annexure - I

S.No	Agenda	Resolution
1	To read and confirm minutes of the previous meeting	The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is briefly discussed in the meeting.
2	To prepare the E-content for University syllabus based Subject.	It has been decided to prepare department wise E-content.
3	To prepare Question Bank	It is decided to prepare the Question Bank for all subjects based on BDU syllabus.
5	To create YouTube Channel.	It is decided to create official YouTube Channel and upload all E-contents.
6	To conduct Online Quiz for all departments.	Decided to organize Department wise quiz competition through online


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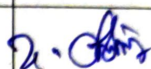
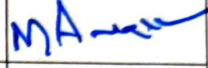

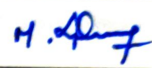

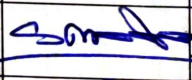

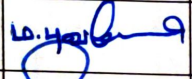



M.P.


Coordinator


Principal

Annexure - II

Following members were present for the online meeting

Name of the Member	Signature	Name of the Member	Signature
Dr. S. Mohan, (Principal)		Dr. V. Murugan, (Teacher Representative)	
Dr. B. Baskaran, (Management Representative)		Mr. M. Anandakumar, (Teacher Representative)	
Mr. S. Sivakumar, (Alumni Representative)		Mr. M. Parasuraman, (Teacher Representative)	
Mr. R. Muhunthan (Society Representative)		Dr. N. SathishBabu, (Teacher Representative)	
Mr. S. Madhavan, (Teacher Representative)		Mr. S. Sivashanmugam, (Office Representative)	
Dr. M. Bhuvaneshwari (Teacher Representative)		G. Selventhi, (Student Representative)	
Mr. S. Rameshkannan, (Teacher Representative)		Dr. N. Rajesh, (Coordinator)	


COORDINATOR - IQAC
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Annexure – III


Action Taken Report

In compliance with resolution made in the First online meeting of IQAC for the year 2020-21 which was held on 22-05-2020. The following activities were successfully carried out.

Subject	Action Taken/Complaints
To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
To prepare the E-Content	Faculty members prepared E-Content according to University syllabus wise.
To prepare question bank	Faculty members prepared question bank according to University syllabus based on subject and uploaded in the college official website.
To create Youtube channel	College official YouTube Channel has been created and maintained by Dr. N. Rajesh, Librarian and Mr. M. Parasuraman, Assistant Professor of Computer Science.
To conduct online quiz for all departments	Tamil, Commerce, IQAC, CCC and NSS conducted online quiz


Coordinator

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Principal

**PRINCIPAL
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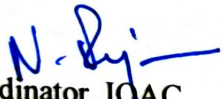
M.D.

SKSS ARTS COLLEGE
THIRUPPANANDAL - 612504
Internal Quality Assurance Cell (IQAC)

Meeting Notice


Date : 22-01-2021

All members of the Internal Quality Assurance Cell are hereby informed that the Second meeting of IQAC for the academic year 2020-21 will be held on 22-01-2021 at 2.30 PM in Seminar Hall. You are therefore requested to kindly make it convenient to attend the meeting.


Coordinator, IQAC
COORDINATOR - IQAC
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504

Agenda

1. To read and confirm minutes of the previous meeting
2. To discuss about creation of student moral through e-content preparation for daily basis
3. To collect feedback form from students and teachers through online
4. To discuss about Women's Day Celebration for this academic year
5. To discuss about Sports Day and Annual Day celebrations for this academic year
6. Any other matter with the kind permission of the Hon. Chairperson


Principal
PRINCIPAL
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504

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30

MINUTES OF MEETING

Meeting No : 02

Date : 22-01-2021

Time : 2.30 PM

Present Members: 14

Department/Committee

: IQAC Committee

The Second meeting of the Internal Quality Assurance Cell for the academic year 2020-21 was held on 22-01-2021 at 2.30PM in Seminar Hall. The meeting was chaired by the Principal Dr. S. Mohan.

At the outset IQAC coordinator welcomed the chairperson of the meeting, Principal Dr. S. Mohan and all members of Internal Quality Assurance Cell (IQAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Annexure - I

S.No	Agenda	Resolution
1	To read and confirm minutes of the previous meeting	The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is briefly discussed in the meeting.
2	To discuss about creation of student moral through e-content preparation for daily basis	Some faculty members are instructed to prepare daily basis e-content for student moral creation
3	To collect feedback form from students and teachers	It is decided to collect feedback from all final year students and staff regarding infrastructure and teaching methodology through online.
4	To discuss about Women's Day Celebration for this academic year	Discussed to organize the Women's Day Celebration on March 8, 2021 and to conduct various cultural programmes and literature competitions.
5	To discuss about Sports Day and Annual Day celebrations for this academic year	To conduct Inter class sports and games competitions for the students and faculty members and to Honor the university rank holders.


Coordinator
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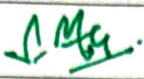






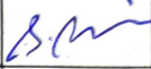



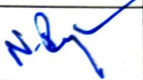

Principal


PRINCIPAL
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Annexure - II

Following members were present for the meeting

Name of the Member	Signature	Name of the Member	Signature
Dr. S. Mohan, (Principal)		Dr. V. Murugan, (Teacher Representative)	
Dr. B. Baskaran, (Management Representative)		Mr. M. Anandakumar, (Teacher Representative)	
Mr. S. Sivakumar, (Alumni Representative)		Mr. M. Parasuraman, (Teacher Representative)	
Mr. R. Muhunthan (Society Representative)		Dr. N. SathishBabu, (Teacher Representative)	
Mr. S. Madhavan, (Teacher Representative)		Mr. S. Sivashanmugam, (Office Representative)	
Dr. M. Bhuvaneshwari (Teacher Representative)		G. Selventhi, (Student Representative)	
Mr. S. Rameshkannan, (Teacher Representative)		Dr. N. Rajesh, (Coordinator)	


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Action Taken Report

In compliance with resolution made in the Second meeting of IQAC for the year 2020 -2021 which was held on 22-01-2021. The following activities were successfully carried out.

Subject	Action Taken/Complaints
To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
To discuss about creation of student moral through e-content preparation for daily basis	Successfully uploaded e-content videos everyday to our college official website and YouTube channel
To collect feedback from students and teachers through online	Created Google form for feedback and sent to students WhatsApp group and collected the data from them and also collected from teachers manually.
To discuss about Women's Day Celebration for this academic year	Successfully celebrated women's day function on 08-03-2021 at college auditorium.
To discuss about Sports Day and Annual Day celebrations for this academic year	Suspended due to Covid-19


Coordinator

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Principal

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Dr: