

SKSS ARTS COLLEGE


THIRUPPANANDAL - 612504

Internal Quality Assurance Cell (IQAC)

Meeting Notice

Date : 21-06-2023

All members of the Internal Quality Assurance Cell are hereby informed that the First meeting of IQAC for the academic year 2023-24 will be held on 21-06-2023 at 12.00 PM in Principal office. You are therefore requested to kindly make it convenient to attend the meeting.


Coordinator, IQAC
COORDINATOR - IQAC
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504

Agenda

1. To read and confirm minutes of the previous meeting
2. To allot the workload for all departments, subject and time table.
3. To approve Academic calendar
4. To discuss about orientation programme for I year UG students


Principal
PRINCIPAL
S.K.S.S ARTS COLLEGE
THIRUPPANANDAL - 612 504



MINUTES OF MEETING


Meeting No : 01 Date : 21-06-2023 Time : 12.00 PM
Present Members : 14 Department/Committee : IQAC Committee


The first meeting of the Internal Quality Assurance Cell for the academic year 2023-24 was held on 21-06-2023 at 2.30 pm in principal office. The meeting was chaired by the principal Dr. S. Mohan.

At the outset IQAC coordinator welcomed the Chairperson of the meeting and all members of Internal Quality Assurance Cell . The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Annexure - I

S.No	Agenda	Resolution
1	To read and confirm minutes of the previous meeting	The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is briefly discussed in the meeting.
2	To allot workload for all Departments, subjects and time table.	The HODs of all Departments decided to prepare workload, subject allotment and time table for all faculty members.
3	To approve Academic calendar	It is decided to approve the Academic calendar for the year 2023-24
4	To discuss about Orientation programme for I year UG students	It is decided to conduct the orientation programme for first year UG students at College auditorium by Principal and all HODS and overall In-charge is given to Dr N. Rajesh, Librarian.


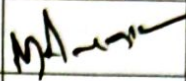

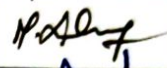

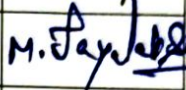






Coordinator
COORDINATOR - IQAC
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504


Principal
PRINCIPAL
S.K.S.S ARTS COLLEGE
THIRUPPANANDAL - 612 504



Annexure – II

Following members were present for the online meeting

Name of the Member	Signature	Name of the Member	Signature
Dr. S. Mohan, (Principal)		Dr. V. Murugan, (Teacher Representative)	
Dr. B. Baskaran, (Management Representative)		Mr. M. Anandakumar, (Teacher Representative)	
Mr. S. Sivakumar, (Alumni Representative)		Mr. M. Parasuraman, (Teacher Representative)	
Mr. R. Muhunthan (Society Representative)		Dr. M. Jayalakshmi, (Teacher Representative)	
Mr. S. Madhavan, (Teacher Representative)		Mr. S. Sivashanmugam, (Office Representative)	
Dr. M. Bhuvaneshwari (Teacher Representative)		G. Selventhi, (Student Representative)	
Mr. S. Rameshkannan, (Teacher Representative)		Dr. N. Rajesh, (Coordinator)	

M.D

Annexure – III

Action Taken Report

In compliance with resolution made in the first meeting of IQAC for the year 2023-24 which was held on 21-06-2023. The following activities are successfully carried out.

Subject	Action Taken/Complaints
To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
To allot workload, subjects and timetable to all the departments	It is decided to allot workload, subjects and time table for all faculty members .
To discuss about Orientation programme for I year UG students	The orientation programme was conducted effectively.


Coordinator

COORDINATOR - IQAC
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504


Principal

PRINCIPAL
S.K.S.S ARTS COLLEGE
THIRUPPANANDAL - 612 504

2.7

SKSS ARTS COLLEGE


THIRUPPANANDAL - 612504

Internal Quality Assurance Cell (IQAC)

Meeting Notice

Date : 22-01-2024

All members of the Internal Quality Assurance Cell are hereby informed that the Second meeting of IQAC for the academic year 2023-24 will be held on 22-01-2024 at 2.30 pm in Seminar Hall. You are therefore requested to kindly make it convenient to attend the meeting.


Coordinator, IQAC

COORDINATOR - IQAC
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504

Agenda


Principal
PRINCIPAL
S.K.S.S ARTS COLLEGE
THIRUPPANANDAL - 612 504

1. To read and confirm minutes of the previous meeting
2. To collect feedback from students and teachers through online
3. To discuss about Women's Day Celebration for this academic year
4. To discuss about Sports Day and Annual Day celebrations for this academic year
5. To organize Convocation for Three Batches at Auditorium
6. Any other matter with the kind permission of the Hon. Chairperson

Divi

MINUTES OF MEETING

Meeting No : 02
Present Members: 14

Date : 22-01-2024
Department/Committee : IQAC Committee

The Second meeting of the Internal Quality Assurance Cell for the academic year 2023-24 was held on 22-01-2024 at 2.30 pm in Seminar Hall. The meeting was chaired by the Principal Dr. S. Mohan.

At the outset IQAC coordinator welcomed the chairperson of the meeting, Principal Dr. S. Mohan and all members of Internal Quality Assurance Cell (IQAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Annexure - I

S.No	Agenda	Resolution
1	To read and confirm minutes of the previous meeting	The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is briefly discussed in the meeting.
2	To collect feedback form from students and teachers	It is decided to collect feedback from all final year students and staff regarding infrastructure and teaching methodology through online.
3	To discuss about Women's Day Celebration for this academic year	Discussed to organize the Women's Day Celebration on March 13, 2024 and to conduct various Cultural programmes and Literature competitions.
4	To discuss about Sports Day and Annual Day celebrations for this academic year	To conduct Inter class sports and games competitions for the students and faculty members and to Honor the university rank holders.
5	To organize Convocation	It was discussed and decided to organize Convocation (Two Days) at Auditorium


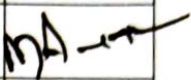

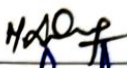

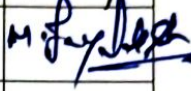



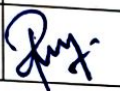
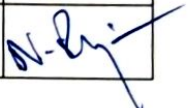

Coordinator
COORDINATOR - IQAC
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504


Principal
PRINCIPAL
S.K.S.S ARTS COLLEGE
THIRUPPANANDAL - 612 504



Following members were present for the meeting

Annexure – II

Name of the Member	Signature	Name of the Member	Signature
Dr. S. Mohan, (Principal)		Dr. V. Murugan, (Teacher Representative)	
Dr. B. Baskaran, (Management Representative)		Mr. M. Anandakumar, (Teacher Representative)	
Mr. S. Sivakumar, (Alumni Representative)		Mr. M. Parasuraman, (Teacher Representative)	
Mr. R. Muhunthan (Society Representative)		Dr. M. Jayalakshmi, (Teacher Representative)	
Mr. S. Madhavan, (Teacher Representative)		Mr. S. Sivashanmugam, (Office Representative)	
Dr. M. Bhuvaneshwari (Teacher Representative)		G. Selventhi, (Student Representative)	
Mr. S. Rameshkannan, (Teacher Representative)		Dr. N. Rajesh, (Coordinator)	

Dr. S. Mohan

Action Taken Report

In compliance with resolution made in the Second meeting of IQAC for the year 2023 -2024 which was held on 12-04-2024. The following activities were successfully carried out.

Subject	Action Taken/Complaints
To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
To collect feedback from students and teachers through online	Created Google form for feedback and sent to students WhatsApp group and collected the data and also collected from teachers manually.
To discuss about Women's Day Celebration for this academic year	Successfully celebrated Women's Day function on 13-03-2024 at college auditorium.
To discuss about Sports Day and Annual Day celebrations for this academic year	Sports and College Day celebrated on 18-03-2024 Chief Guest Dr. S. Senthilvelan, Professor, Department of Physical Education, Annamalai University
To organize convocation	1. Convocation for UG April 2021 Batch & PG (2021, 2022 & 2024) Chief guest Dr S. Srinivasaragavan, Controller of Examinations, Bharathidasan University, Trichy on 09.03.2024 2. Convocation for UG April 2022 and 2023 Batch and M.Phil(2021, 2022 & 2024) Chief guest Prof M. Sethuraman, Syndicate Member, Bharathidasan University, Trichy on 10.03.2024


Coordinator
COORDINATOR, IQAC
S.K.S.S. ARTS COLLEGE
THIRUPPANANDAL - 612 504


Principal
PRINCIPAL
S.K.S.S ARTS COLLEGE
THIRUPPANANDAL - 612 504

